

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, OCTOBER 19, 2016 AT 5:30 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Joanne Youmans (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Present</u>
Nick Del'Re	<u>Present</u>
Tonya Keyes	<u>Absent</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

V. PRESENTATION

- None

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VI. MINUTES

Motion by Mr. Del'Re and second by Ms. Youmans to approve the following minutes by unanimous voice vote (4-0):

- Board minutes of **September 21, 2016**.

VII. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.
- *PARCC results* were also shared for each grade level.

VIII. PUBLIC COMMENT

Board President invited members of the public to present any comments to the Board. No comments were made at this time.

IX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Youmans and second by Ms. Cappadona to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (4-0)

EXECUTIVE SESSION STARTED AT 6:00 PM

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and

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WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **legal matters** and

BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and

BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Cappadona and second by Mr. Del'Re to come out of Executive session. Carried by a unanimous voice vote. (4-0)

EXECUTIVE SESSION ENDED AT 6:15 PM

THE BOARD RECONVENED THE REGULAR MEETING AT 6:15 PM

The Chief Academic Officer recommends the following resolutions for approval:

X. FINANCE

Motion by Ms. Youmans and second by Ms. Downs to approve Items A through D. Carried by unanimous voice vote (4-0).

- A. WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into **Cooperative Pricing Agreement(s)** for its administration; and

WHEREAS, the **ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION**, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on October 19, 2016, the governing body of the Golden Door Charter School , County of Hudson, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED.

- B. Resolved that the Board of Trustees approve the **Health Benefit Plans** for the new plan year beginning on October 1, 2016
- Medical: Aetna
 - Aetna OAMC 100/70 (High Plan)
 - Aetna OAMC 2000 90/50 (Low Plan)
 - Dental: Delta Dental
 - Delta Dental PPO (High Plan)
 - Flagship (Low Plan)

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➤ Vision: National Vision Administrators (NVA)

- C. Resolved that the Board of Trustees approve the **reimbursement for the Qualified Purchasing Agent (QPA) license renewal** for Paul Veelis for December 2016 through December 2019.
- D. Resolved that the Board of Trustees approve the following individuals for employee-covered **cell phone and plan** through T-Mobile (i.e. partially reimbursed through e-rate):
 - Pete Carattini
 - Diana Figueroa
 - Shonda Jackson
 - Tabitha Madera
 - Sukraj Pooran
 - Gerald Raimo

Motion by Mr. Del'Re and second by Ms. Cappadona to approve Items E through H. Carried by unanimous voice vote (4-0).

- E. Resolved that the Board of Trustees approve the **Payroll Report for September 15, 2016** in the amount of \$192,321.93
- F. Resolved that the Board of Trustees approve the **Payroll Report for September 30, 2016** in the amount of \$193,705.70.
- G. Resolved that the Board of Trustees approve the **Bills List for September 2016** in the amount of \$153,080.62.
- H. Resolved that the Board of Trustees approve the **Bills List for October 1st-19th 2016** in the amount of \$178,419.48.

Motion by Ms. Youmans and second by Ms. Downs to approve Items I and J. Carried by unanimous voice vote (4-0).

- I. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **September 30, 2016** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

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- J. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **September 30, 2016**.

XI. PERSONNEL

Motion by Ms. Youmans and second by Ms. Downs to approve Items A and B. Carried by unanimous roll call vote (4-0).

- A. Resolved that the Board of Trustees approve the hiring of **Lisette Santiago** for the position of **ELA teacher** at a *pro-rated* salary of \$45,350 for the 2016-2017 school year (Note: Replacement position for Mr. Amaya who resigned with salary in accordance with BA Step 1 of the salary guide).
- B. Resolved that the Board of Trustees approve the hiring of the following **substitute teachers** to be used on an *as-needed basis* at the rate of \$100 per day.
- Victor Acevado
 - John Githens
 - Jasmine Johnson
 - Julia Zaki

Item C Tabled until November

- C. Move that the Board of Trustees approve the hiring of **TBD** for the position of **Second Grade teacher** at a *pro-rated* salary of \$TBD for the 2016-2017 school year (Note: Replacement position for Ms. Lubczynski with salary in accordance with BA Step 1 of the salary guide).

Motion by Ms. Cappadona and second by Ms. Youmans to approve Items D and E. Carried by unanimous voice vote (4-0).

- D. Resolved that the Board of Trustees approve the following **employee salaries** to be paid for utilizing **NCLB Title I funds** (Note: In the event that one of these employees were to leave or move to an alternate position during the school year then the replacement teacher will be funded in its place accordingly).
- Caitlin Coll (i.e. Paraprofessional)
 - Thrisha Sandoval (i.e. Paraprofessional)
 - Virginia Gomes (i.e. Paraprofessional)
 - Nira Salley (i.e. Paraprofessional)
 - Debra White (i.e. Paraprofessional)
 - Iris Ruiz (i.e. Behavior Intervention)

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- E. Resolved that the Board of Trustees approve the following **special education employee salaries** to be paid for utilizing **IDEA funds** (Note: In the event that one of these employees were to leave or move to an alternate position during the school year then the replacement teacher will be funded in its place accordingly).
- Katherine Javier (% of salary)
 - Jessica Davis

XII. CURRICULUM

Motion by Ms. Youmans and second by Ms. Cappadona to approve Items A and B. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve the **new field trip site** of Biztown in Edison.
- B. Resolved that the Board of Trustees approve the **2016-2017 Oral Health Education Initiative Grant** in the amount of \$1,500 as per attached document.

Note: Mr. Del'Re had to leave following this vote at 6:35pm.

XIII. GOVERNANCE

Motion by Ms. Downs and second by Ms. Cappadona to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the long term **expansion application** with the NJDOE as follows:
- FY17: 549
 - FY18: 573 (or +24 in K with bubble moving up)
 - FY19: 617 (or +44 which is +24 in K and +20 in 6th grade G&T)
 - FY20: 661 (or +44 which is +24 in K and +20 in 6th grade G&T)
 - FY21: 705 (or +44 which is +24 in K and +20 in 6th grade G&T)
 - FY22: 729 (or +24)
 - FY23: 753 (or +24)

Note: The **current bubble** is **shaded** and the **expansion** is in **bold** (below).

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Grade	FY17	FY18	FY19	FY20	FY21	FY22	FY23
<i>PK</i>	45	45	45	45	45	45	45
<i>K</i>	72	72	72	72	72	72	72
<i>1</i>	72	72	72	72	72	72	72
<i>2</i>	72	72	72	72	72	72	72
<i>3</i>	48	72	72	72	72	72	72
<i>4</i>	48	48	72	72	72	72	72
<i>5</i>	48	48	48	72	72	72	72
<i>6</i>	48	48	68	68	92	92	92
<i>7</i>	48	48	48	68	68	92	92
<i>8</i>	48	48	48	48	68	68	92
TOTAL	549	573	617	661	705	729	753

XIV. ADJOURNMENT

Motion by Ms. Cappadona and second by Ms. Downs to adjourn at 6:45 PM.
Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary