

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, OCTOBER 21, 2015 AT 5:35 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

**IV. ROLL CALL**

Board Members (voting):

Joanne Youmans (President)	<b><u>Absent</u></b>
Danielle Downs (Vice President)	<b><u>Present</u></b>
Jessica Cappadona	<b><u>Present</u></b>
Nick Del'Re	<b><u>Present</u></b>
Tonya Keyes	<b><u>Absent</u></b>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<b><u>Present</u></b>
Paul Velelis (Business Administrator / Board Secretary)	<b><u>Present</u></b>

**V. PRESENTATION**

- None

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**VI. MINUTES**

Motion by Ms. Downs and second by Ms. Cappadona to approve the following minutes by unanimous voice vote (3-0):

- Board minutes of **September 16, 2015**.
- Executive session minutes of **September 16, 2015**.

**VII. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

**VIII. PUBLIC COMMENT**

Board Secretary invited members of the public to present any comments to the Board. No comments were made at that time.

**IX. EXECUTIVE SESSION**

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Cappadona and second by Mr. Del'Re to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (3-0)

**EXECUTIVE SESSION STARTED AT 6:00 PM**

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WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **collective bargaining and personnel matters** and

BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Downs and second by Ms. Cappadona to come out of Executive session. Carried by a unanimous voice vote. (3-0)

**EXECUTIVE SESSION ENDED AT 7:00 PM**

**THE BOARD RECONVENED THE REGULAR MEETING AT 7:00 PM**

***The Chief Academic Officer recommends the following resolutions for approval:***

**X. FINANCE**

Motion by Ms. Downs and second by Mr. Del'Re to approve Items A through H. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **Annual Charter School Fiscal Questionnaire** for the 2015-2016 school year.
- B. Resolved that the Board of Trustees approve the **Payroll Report for September 15, 2015** in the amount of \$175,648.73.
- C. Resolved that the Board of Trustees approve the **Payroll Report for September 30, 2015** in the amount of \$182,461.35.
- D. Resolved that the Board of Trustees approve the **Bills List for September 2015** in the amount of \$218,689.47.
- E. Resolved that the Board of Trustees approve the **Bills List for October 1<sup>st</sup> through 21<sup>st</sup> 2015** in the amount of \$196,078.38.
- F. Resolved that the Board of Trustees approve the **revised Board Secretary's Report and Treasurer's Report**: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **June 30, 2015**.

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- G. Resolved that the Board of Trustees approve the ***revised*** Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **July 31, 2015**
- H. Resolved that the Board of Trustees approve the ***revised*** Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **August 31, 2015**

Items I and J Tabled

- I. Move that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **September 30, 2015** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- J. Move that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **September 30, 2015**

**X. PERSONNEL**

Motion by Ms. Downs and second by Mr. Del'Re to approve Items A through G. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the **resignation of Karina Acosta** effective within the mandated 60-day notice requirement or once a suitable replacement has been hired (whichever is sooner).
- B. Resolved that the Board of Trustees approve the **leave of absence through FMLA for Karina Acosta** for prior time from October 2, 2015 through October 23, 2015.
- C. Resolved that the Board of Trustees approve the hiring of **Anthony Corizzi** as a **substitute** at the rate of \$125/day from October 2, 2015 through October 23, 2015 (i.e. Temporary replacement for Karina Acosta).

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- D. Resolved that the Board of Trustees approve the hiring of the following **substitute teachers** to be used on an *as-needed basis* at the rate of \$100 per day.
- Maryann Garone
  - Mariam Megalla
  - Adiyah Ullah
- E. Resolved that the Board of Trustees approve the agreement with the **Delta-T Group** for additional **substitute services** on an *as-needed basis* for the 2015-2016 school year as per attached agreement.
- F. Resolved that the Board of Trustees approve the following **employee salaries** to be paid for utilizing **NCLB Title I funds** (Note: In the event that one of these employees were to leave or move to an alternate position during the school year then the replacement teacher will be funded in its place accordingly).
- Caitlin Coll (i.e. Paraprofessional)
  - Thrisha Sandoval (i.e. Paraprofessional)
  - Francesca Kobylarz (i.e. Paraprofessional)
  - Katherine Javier (i.e. Paraprofessional)
  - Debra White (i.e. Paraprofessional)
  - Susan Alfieri (i.e. ELA teacher for bubble)
- G. Resolved that the Board of Trustees approve the following **special education employee salaries** to be paid for utilizing **IDEA funds** (Note: In the event that one of these employees were to leave or move to an alternate position during the school year then the replacement teacher will be funded in its place accordingly).
- Emily Bischoff (% of salary)
  - Jessica Davis

## **XII. CURRICULUM**

Motion by Mr. Del'Re and second by Ms. Cappadona to approve Item A. Carried by unanimous voice vote (3-0).

- A. Move that the Board of Trustees approve the **change of October 30, 2015 from a half day to a full day** at the discretion of the CAO in the event that Fall Fest does not occur after school hours.

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**XIII. GOVERNANCE**

Motion by Ms. Downs and second by Mr. Del'Re to approve Item A. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the following **health protocol, policies and procedures** for the 2015-2016 school year:
  - a. Medical Standing Orders
  - b. Health Office/School Nurse Procedures
  - c. Concussion Protocol
  - d. Medical Emergency/Code Blue Protocol
  - e. Anaphylaxis Policy
  - f. Exposure Control Plan
  - g. Letter to Parents

Item B Tabled.

- B. Move that the Board of Trustees approve the **list of 5000 series policies (first reading)** as per attached policy index.

**XIV. ADJOURNMENT**

Motion by Mr. Del'Re and second by Ms. Downs to adjourn at 7:20 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis  
School Business Administrator/Board Secretary