

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MARCH 16, 2016 AT 5:30 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Joanne Youmans (President)	<u>Present</u>
Danielle Downs (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Present</u>
Nick Del'Re	<u>Present</u>
Tonya Keyes	<u>Present</u>

Note: Ms. Keyes arrived at 5:40 during the CAO Report.

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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V. PRESENTATION

- None

VI. MINUTES

Motion by Ms. Downs and second by Mr. Del'Re to approve the following minutes by unanimous voice vote (4-0):

- Board minutes of **February 17, 2016**.

VII. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

VIII. PUBLIC COMMENT

Board President invited members of the public to present any comments to the Board. The following comments were made:

- James De Los Santos, former Golden Door student, discussed how he would like to be involved in advocacy for charter schools.

The Chief Academic Officer recommends the following resolutions for approval:

IX. FINANCE

Item Tabled until April

- A. Move that the Board of Trustees approve the **submission of the FY17 Budget**.

Motion by Ms. Youmans and second by Ms. Cappadona to approve Items B through E. Carried by unanimous voice vote (5-0).

- B. Resolved that the Board of Trustees approve the **Payroll Report for February 15, 2016** in the amount of \$179,411.20.

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- C. Resolved that the Board of Trustees approve the **Payroll Report for February 29, 2016** in the amount of \$178,895.74.
- D. Resolved that the Board of Trustees approve the **Bills List for February 2016** in the amount of \$171,645.49.
- E. Resolved that the Board of Trustees approve the **Bills List for March 1st-16th 2016** in the amount of \$121,957.52.

Motion by Ms. Keyes and second by Ms. Youmans to approve Items F through I. Carried by unanimous voice vote (5-0).

- F. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **January 31, 2016** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- G. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **January 31, 2016**.
- H. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **February 29, 2016** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- I. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **February 29, 2016**.

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X. PERSONNEL

Motion by Ms. Downs and second by Mr. Del’Re to approve Item A. Carried by majority voice vote (4-0) with one abstention by Ms. Cappadona.

- A. Resolved that the Board of Trustees approve the following staff and board members for registration, overnight travel and accommodations at the **NJCSA Conference on May 25, 2016 and May 26, 2016** in accordance NJ travel guidelines.

Name	# Days Attending	Days	Coverage Needed
Brian Stiles	2	Wed & Thurs	No
Paul Velelis	2	Wed & Thurs	No
Patricia Vidal	2	Wed & Thurs	Yes
Anthony Thomas	2	Wed & Thurs	Yes
Ezio Montorio	2	Wed & Thurs	Yes
Chelsea Stack	2	Wed & Thurs	No
Danielle Gargiulo	2	Wed & Thurs	If Possible
Lindsay Kruk	2	Wed & Thurs	Yes
Katherine Javier	1	Thursday	If Possible
Lisa Lupi	1	Thursday	Yes
Vickie DeBonis	1	Thursday	If Possible
Gerald Raimo	1	Thursday	No
Jessica Cappadona (Trustee)	1	Thursday	N/A

XI. CURRICULUM

Motion by Ms. Youmans and second by Ms. Cappadona to approve Item A. Carried by unanimous voice vote (5-0).

- A. Resolved that the Board of Trustees approve the **School Calendar** for the 2016-2017 school year.

Motion by Mr. Del’Re and second by Ms. Downs to approve Item B. Carried by unanimous voice vote (5-0).

- B. Resolved that the Board of Trustees approve the **FY16 NCLB Amendment** to include carryover funds as per attached document.

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Motion by Mr. Del'Re and second by Ms. Keyes to approve Item C. Carried by unanimous voice vote (5-0).

C. Resolved that the Board of Trustees approve the revised **NCLB-funded** position & revised personnel breakdown as follows.

Name	Position
Caitlin Coll	Paraprofessional
Thrishia Sandoval	Paraprofessional
Francesca Kobylarz	Paraprofessional
Katherine Javier (1 st half of year)	Paraprofessional
Virginia Gomes (2 nd half of year)	Paraprofessional
Debra White	Paraprofessional
Susan Alfieri	ELA Teacher

Note: Ms. Javier was promoted midyear to the position of Special Education teacher and Ms. Gomes replaced her in the position of Paraprofessional.

Motion by Ms. Youmans and second by Ms. Keyes to approve Item D. Carried by unanimous voice vote (5-0).

D. Resolved that the Board of Trustees approve the **FY16 IDEA Amendment** to include preschool carryover funds as per attached document.

Motion by Ms. Youmans and second by Ms. Cappadona to approve Item E. Carried by unanimous voice vote (5-0).

E. Resolved that the Board of Trustees approve the revised **IDEA-funded** position & revised personnel breakdown as follows:

Name	Position
Emily Bischoff (partial)	Special Education Teacher (inclusion)
Jessica Davis	Special Education Teacher (inclusion)

Motion by Ms. Keyes and second by Ms. Downs to approve Item F. Carried by unanimous voice vote (5-0).

F. Resolved that the Board of Trustees approve the following additional **field trip site(s)** for the 2015-2016 school year.

- Green Meadows Farm in Hazlet, NJ

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XII. GOVERNANCE

Motion by Ms. Keyes and second by Ms. Youmans to approve Item A. Carried by unanimous voice vote (5-0).

- A. Resolved that the Board of Trustees approve the **Comprehensive Equity Plan and Statement of Assurance for 2016-2019** as per attached document(s).

XIII. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Keyes and second by Ms. Cappadona to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (5-0)

EXECUTIVE SESSION STARTED AT 6:40 PM

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and

WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **collective bargaining and personnel matters** and

BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and

BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Downs and second by Ms. Keyes to come out of Executive session. Carried by a unanimous voice vote. (5-0)

EXECUTIVE SESSION ENDED AT 7:10 PM

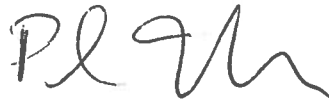
THE BOARD RECONVENED THE REGULAR MEETING AT 7:10 PM

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XIV. ADJOURNMENT

Motion by Ms. Youmans and second by Ms. Cappadona to adjourn at 7:10 PM.
Carried by a unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Velelis', with a stylized flourish at the end.

Paul Velelis
School Business Administrator/Board Secretary