

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, JULY 22, 2015 AT 5:35 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

<u>Board Members (voting):</u>	
Joanne Youmans (President)	<u>Present</u>
Danielle Downs (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Present</u>
Nick Del'Re	<u>Present</u>
Tonya Keyes	<u>Absent</u>

<u>Additional attendees (non-voting):</u>	
Brian Stiles (Chief School Administrator)	<u>Absent</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

V. PRESENTATION

- None

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VI. MINUTES

Motion by Ms. Youmans and second by Ms. Cappadona to approve the following minutes by unanimous voice vote (4-0):

- Board minutes of **June 17, 2015**.
- Executive session minutes of **June 17, 2015**.

VII. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, will review the following items for the Board:

- Report to be provided at the August meeting.

VIII. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Cappadona and second by Mr. Del'Re to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (4-0)

EXECUTIVE SESSION STARTED AT 5:40 PM

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and
WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **collective bargaining** and
BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and

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BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Youmans and second by Mr. Del're to come out of Executive session. Carried by a unanimous voice vote. (4-0)

EXECUTIVE SESSION ENDED AT 6:00 PM

THE BOARD RECONVENED THE REGULAR MEETING AT 6:00 PM

IX. PUBLIC COMMENT

Board President invited members of the public to present any comments to the Board. No comments were made at this time.

The Chief Academic Officer recommends the following resolutions for approval:

X. FINANCE

Motion by Ms. Youmans and second by Ms. Downs to approve Items A through I. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve the letter agreement with **Donahue, Gironda, Doria & Tompkins, LLC** at the rate of \$2,500 per month for the 2015-2016 school year (Note: Represents a reduction of \$500 per month from prior agreement).
- B. WHEREAS, **Paul Velelis**, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the Golden Door Charter School, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes **Paul Velelis** to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- C. Resolved that the Board of Trustees approve the **FY15 audit engagement letter from Barre & Company** in the amount of \$25,300 for the audit and \$1,450 for the preparation of Federal Form 990 and State Form CRI-300R.

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- D. Resolved that the Board of Trustees approve **Maschio's Food Services** as the **Food Services Management Company (FSMC)** at a management fee of \$10,000 with a guarantee "no-cost" operation for the 2015-2016 school year.
- E. Resolved that the Board of Trustees approve **new school lunch price of \$2.70** for the 2015-2016 school year which represents a \$.05 increase over the prior school year (Note: \$2.70 is the minimum requirement and represents the difference between the Free and Paid Reimbursement rates from 2014-2015).
- F. Resolved that the Board of Trustees approve the **Payroll Report for June 15, 2015** in the amount of \$198,351.65.
- G. Resolved that the Board of Trustees approve the **Payroll Report for June 30, 2015** in the amount of \$182,569.83.
- H. Resolved that the Board of Trustees approve the **Bills List for June 2015** in the amount of \$203,964.68
- I. Resolved that the Board of Trustees approve the **Bills List for July 1st – 22nd 2015** in the amount of \$136,475.64.

Items J and K Tabled

- J. Move that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **June 30, 2015** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- K. Move that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **June 30, 2015**.

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XI. PERSONNEL

Motion by Ms. Youmans and second by Ms. Downs to approve Item A. Carried by unanimous roll call vote (4-0).

- A. Resolved that the Board of Trustees approve the promotion of **Jessica Fowler** to **Preschool teacher** at an annual salary of \$46,000 for the 2015-2016 school year (Note: Replacement position for Michelle O'Mara who resigned).

XII. CURRICULUM

Motion by Ms. Cappadona and second by Ms. Youmans to approve Items A through C. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve the following **list of textbooks of new textbooks** as follows (Note: Curriculum Supervisors reviewed books with Board President who will make recommendation to Board):
 - Santillana - Elementary Spanish
 - Pearson - American History of our Nation - Middle School History
- B. Resolved that the Board of Trustees approve the **private placement contract with Celebrate the Children** for JB as per attached tuition contract (Note: Private Placement to be paid by Jersey City Board of Education).
- C. Resolved that the Board of Trustees approve the **private placement contract with Deron School of New Jersey** for GM as per attached tuition contract (Note: Private Placement to be paid by Jersey City Board of Education).

XIII. GOVERNANCE

Motion by Ms. Youmans and second by Ms. Downs to approve Item A. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve the acceptance of the **Hopey's Heart Foundation Automated Defibrillator Donation Agreement** as per attached document.

Motion by Ms. Youmans and second by Ms. Cappadona to approve Item B. Carried by unanimous voice vote (4-0).

- B. Resolved that the Board of Trustees approve the submission of the **2015 Annual Report** to be submitted to NJ Charter School Office by August 3, 2015.

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Items C and D Tabled

- C. Move that the Board of Trustees uphold the **retention of TG** following review of the appeal form submitted by the parent(s).
- D. Move that the Board of Trustees uphold the **retention of RK** following review of the appeal form submitted by the parent(s).

XIV. ADJOURNMENT

Motion by Mr. Del'Re and second by Ms. Cappadona to adjourn at 6:50 PM.
Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary