

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, JANUARY 18, 2016 AT 5:30 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Joanne Youmans (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Present</u>
Nick Del'Re	<u>Present</u>
Tonya Keyes	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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V. PRESENTATION

- Our auditor, Phil Meshinsky with Barre and Company, provided the Board with an overview of the CAFR and AMR.

VI. MINUTES

Motion by Ms. Downs and second by Ms. Youmans to approve the following minutes by unanimous voice vote (5-0):

- Board minutes of **December 14, 2016**

VII. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

VIII. PUBLIC COMMENT

Board President invited members of the public to present any comments to the Board. Comments were made as follows:

- Cindy Brown, GDCSEA President, provided the Board with an overview of a Fingerprinting Awareness community event scheduled for March.

The Chief Academic Officer recommends the following resolutions for approval:

IX. FINANCE

Motion by Ms. Youmans and second by Ms. Cappadona to approve Item A. Carried by unanimous voice vote (5-0).

- A. Resolved that the Board of Trustees accept the **Audit Management Report and CAFR** conducted by Barre & Associates for the year ending June 30, 2016.

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Motion by Ms. Keyes and second by Ms. Cappadona to approve Items B through E. Carried by unanimous voice vote (5-0).

- B. Resolved that the Board of Trustees approve the **Payroll Report for December 15, 2016** in the amount of \$186,493.38.
- C. Resolved that the Board of Trustees approve the **Payroll Report for December 30, 2016** in the amount of \$183,930.88.
- D. Resolved that the Board of Trustees approve the **Bills List for December 2016** in the amount of \$126,357.40.
- E. Resolved that the Board of Trustees approve the **Bills List for January 1st-18th 2017** in the amount of \$104,014.28.

Motion by Ms. Youmans and second by Ms. Del'Re to approve Items F and G. Carried by unanimous voice vote (5-0).

- F. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **December 31, 2016** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- G. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **December 31, 2016**.

X. PERSONNEL

Motion by Ms. Youmans and second by Ms. Downs to approve Items A. Carried by unanimous roll call vote (5-0).

- A. Resolved that the Board of Trustees approve the hiring of Julia Zaki as **Leave Replacement for Fifth Grade** from January 3, 2017 through May 31, 2017 at her current rate of Teacher's Aide Step 1 which will automatically increase to the Teacher Step 1 after 20 days for the duration of the placement (Note: Replacement position for Ms. Kraft who went out early on maternity leave).

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Motion by Ms. Youmans and second by Ms. Cappadona to approve Item B. Carried by unanimous roll call vote (5-0).

- B. Resolved that the Board of Trustees approve the hiring of **Angela Scalia** as Paraprofessional the rate of \$100 per day from January 18, 2017 through May 31, 2017 (Note: Temporary replacement for Ms. Zaki).

Motion by Mr. Del'Re and second by Ms. Downs to approve Item C. Carried by unanimous roll call vote (5-0).

- C. Resolved that the Board of Trustees approve the **promotion of Transito Guachichulca** to F/T custodial position at a prorated salary of \$19,220 effective February 1, 2017 through June 30, 2017.

Motion by Ms. Youmans and second by Ms. Cappadona to approve Item D. Carried by unanimous roll call vote (5-0).

- D. Resolved that the Board of Trustees approve the **hiring of Bertha Alvarado** to the night cleaning staff in accordance with Step 1 of the Night Cleaning Staff Guide which is \$8.84 per hour effective on or about January 3, 2017.

XI. CURRICULUM

Motion by Mr. Del'Re and second by Ms. Cappadona to approve Item A. Carried by unanimous roll call vote (5-0).

- A. Resolved that the Board of Trustees approve the **new field trip site** of Newport/Pavonia Mall in Jersey City.

XII. GOVERNANCE

- None

XIII. ADJOURNMENT

Motion by Ms. Keyes and second by Ms. Youmans to adjourn at 6:15 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary