

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, JANUARY 20, 2016 AT 6:10 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

**IV. ROLL CALL**

Board Members (voting):

Joanne Youmans (President)	<u>Present</u>
Danielle Downs (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Present</u>
Nick Del'Re	<u>Present</u>
Tonya Keyes	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Absent</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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**V. PRESENTATION**

- Phil Meshinsky from Barre & Company discussed FY15 audit results with the Board.

**VI. MINUTES**

Motion by Ms. Downs and second by Ms. Keyes to approve the following minutes by unanimous voice vote (5-0):

- Board minutes of **December 16, 2015**.
- Executive session minutes of **December 16, 2015**.

**VII. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, unavailable to review the following items for the Board:

- Report to be provided at or before the next meeting.

**VIII. PUBLIC COMMENT**

Board President invited members of the public to present any comments to the Board. No comments were made at that time.

**IX. EXECUTIVE SESSION #1**

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

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Motion by Ms. Youmans and second by Ms. Cappadona to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (5-0)

**EXECUTIVE SESSION STARTED AT 6:15 PM**

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and  
WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **collective bargaining and personnel matters** and

BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and

BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Youmans and second by Ms. Cappadona to come out of Executive session. Carried by a unanimous voice vote. (5-0)

**EXECUTIVE SESSION ENDED AT 6:30 PM**

**THE BOARD RECONVENED THE REGULAR MEETING AT 6:30 PM**

***The Chief Academic Officer recommends the following resolutions for approval:***

**X. FINANCE**

Motion by Ms. Downs and second by Ms. Keyes to approve Items A and B. Carried by unanimous voice vote (5-0).

A. Resolved that the Board of Trustees accept the **Audit Management Report and CAFR** conducted by Barre & Associates for the year ending June 30, 2015 (Note: Hard copies to be distributed at the meeting).

B. Resolved that the Board of Trustees approve the NJDOE submission of the **revised FY16 Budget** as per attached document.

Motion by Ms. Downs and second by Ms. Keyes to approve Items C through H. Carried by unanimous voice vote (5-0).

C. Resolved that the Board of Trustees approve the **Payroll Report for December 15, 2015** in the amount of \$183,523.90.

D. Resolved that the Board of Trustees approve the **Payroll Report for December 31, 2015** in the amount of \$178,963.35

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- E. Resolved that the Board of Trustees approve the **Bills List** for **December 2015** in the amount of \$224,907.47.
- F. Resolved that the Board of Trustees approve the **Bills List** for **January 1<sup>st</sup>-20<sup>th</sup> 2016** in the amount of \$142,699.21 (Note: Original list was thru Check #4455).
- G. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **December 31, 2015** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- H. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **December 31, 2015**

**XI. PERSONNEL**

- None

**XII. CURRICULUM**

Motion by Ms. Youmans and second by Ms. Downs to approve Item A. Carried by unanimous voice vote (5-0).

- A. Resolved that the Board of Trustees approve the following additional list of **field trip sites** for the 2015-2016 school year.
  - a) Drumthwacket tours in Princeton
  - b) Hillside Community Food Bank
  - c) Washington D.C.
  - d) New York City, Jersey City, Newark or any other CAO approved Performing Arts Centers in NJ for musicals, plays or concerts to be performed by the choir.

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Motion by Ms. Keyes and second by Ms. Cappadona to approve Item B. Carried by unanimous voice vote (5-0).

- B. Resolved that the Board of Trustees approve the **Preschool playground plans and expenditures** at an amount not the exceed \$33,000 as per attached documentation (Note: Estimated fund allocation as follows. These funds will come from the prior year's Preschool balance).

<b>Name</b>	<b>Description</b>	<b>Cost</b>
MRC Game-time	Playground equipment	\$ 9,028.86
Frontier	Installation and site-work	\$19,680.00
RubbeRecycle	Shredded rubber mulch	\$ 2,257.00
<b>TOTAL</b>		<b>\$30,965.86</b>
	Investors Bank	\$(2,000.00)
<b>BALANCE</b>		<b>\$28,965.86</b>
<b>Ancillary costs</b>	Additional unexpected costs	<b>\$ 4,034.14</b>
<b>MAX TOTAL DUE FROM SCHOOL</b>		<b>\$33,000.00</b>

**XIII. GOVERNANCE**

Motion by Mr. Del'Re and second by Ms. Keyes to approve Item A. Carried by unanimous voice vote (5-0).

- A. Resolved that the Board of Trustees approve the **Nursing Services Plan** for the 2015-2016 school year as per attached document.

Motion by Mr. Del'Re and second by Ms. Keyes to approve Item B. Carried by unanimous roll call vote (5-0).

- B. Resolved that the Board of Trustees approve the **list of 5000 series policies (second reading)** as per attached policy index.

**XIV. EXECUTIVE SESSION #2**

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract

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negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Cappadona and second by Ms. Keyes to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (5-0)

**EXECUTIVE SESSION STARTED AT 7:00 PM**

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and  
WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **collective bargaining** and

BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and

BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Cappadona and second by Ms. Youmans to come out of Executive session. Carried by a unanimous voice vote. (5-0)

**EXECUTIVE SESSION ENDED AT 7:20 PM**

**THE BOARD RECONVENED THE REGULAR MEETING AT 7:20 PM**

**XV. ADJOURNMENT**

Motion by Ms. Keyes and second by Ms. Cappadona to adjourn at 7:20 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis

School Business Administrator/Board Secretary