

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, DECEMBER 19, 2018 AT 6:05 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

**IV. ROLL CALL**

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Present</u>
Jessica Cappadona	<b><u>Absent</u></b>
Paresh Patel	<u>Present</u>
Tiehia Schonberger	<b><u>Absent</u></b>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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**V. MINUTES**

Motion by Ms. Keyes and second by Ms. Downs to approve the following minutes by unanimous voice vote (3-0):

- Board minutes of **October 17, 2018**
- Executive session minutes of **October 17, 2018**
- Special Board Meeting minutes of **December 4, 2018**.

**VI. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report discussed at the meeting.

**VII. PRESENTATION**

- None – Mr. Spina's bond presentation postponed until January meeting.

**VIII. PUBLIC COMMENT**

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.



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*The Chief Academic Officer recommends the following resolutions for approval:*

**IX. FINANCE**

Motion by Ms. Downs and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve maintaining the **BCB line of credit active in the amount of \$100,000** for use on an as-needed basis (Note: If exercised in the

Motion by Ms. Keyes and second by Mr. Patel to approve Items B through H. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the **Payroll Report for October 15, 2018** in the amount of \$194,363.76.
- C. Resolved that the Board of Trustees approve the **Payroll Report for October 30, 2018** in the amount of \$195,764.55.
- D. Resolved that the Board of Trustees approve the **Payroll Report for November 15, 2018** in the amount of \$197,034.66.
- E. Resolved that the Board of Trustees approve the **Payroll Report for November 30, 2018** in the amount of \$196,615.11.
- F. Resolved that the Board of Trustees approve the **Bills List for October 2018** in the amount of \$123,679.42.
- G. Resolved that the Board of Trustees approve the **Bills List for November 2018** in the amount of \$177,678.54.
- H. Resolved that the Board of Trustees approve the **Bills List for December 1<sup>st</sup> through December 19<sup>th</sup> 2018** in the amount of \$150,703.88.

Motion by Ms. Downs and second by Mr. Patel to approve Items I through L. Carried by unanimous voice vote (3-0).

- I. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **October 31, 2018** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C.

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6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

- J. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **October 31, 2018**.
- K. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **November 30, 2018** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- L. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **November 30, 2018**.

**X. PERSONNEL**

Motion by Ms. Keyes and second by Mr. Patel to approve Items A through C. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the hiring of **Tara DiFilippo** for the position of **Paraprofessional** at Step 5 with a *prorated* annual salary of \$27,425 for the 2018-2019 school year (Note: Ms. DiFilippo was previously added as a per diem sub).
- B. Resolved that the Board of Trustees approve the hiring of the following **substitute teacher(s)** on an as needed basis at the rate of \$100 per day.
  - 1. Zureilly Torres
- C. Resolved that the Board of Trustees accept the following **employee resignations**:
  - 1. *Katherine Javier* from position of Special Teacher effective 11-16-18.
  - 2. *Jessica Fowler* from position of Teacher effective 2-4-18 (or sooner if replacement found).



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**XI. CURRICULUM**

Motion by Ms. Keyes and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the revised **ELA Consultant professional services contract as of 9-1-18** with Mary Ann Foley for the 2018-2019 school year as per attached agreement. (Note: To be paid for with ESSA funding up to the Title II-A limit).

Motion by Ms. Downs and second by Mr. Patel to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the **submission of the 2019-2020 preschool program plan and budget-planning workbook** to the NJ Division of Early Childhood Education.

**XII. GOVERNANCE**

Motion by Ms. Keyes and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **first reading** of the following **policies**:
1. Policy 1613: Disclosure and Review of Employment History
  2. Policy 5512: Harassment, Intimidation & Bullying
  3. Policy 5561: Use of Physical Restraint/Seclusion for Students With Disabilities
  4. Policy 8561: Procurement Procedures for School Nutrition Programs

**XIII. ADJOURNMENT**

Motion by Ms. Downs and second by Ms. Keyes to adjourn at 6:45 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis  
School Business Administrator/Board Secretary