

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, APRIL 18, 2018 AT 5:40 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Absent</u>
Tiehia Schonberger	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

Note: Tiehia Schonberger participated via conference call.

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V. MINUTES

Motion by Ms. Downs and second by Ms. Keyes to approve the following minutes by unanimous voice vote (3-0):

- Board minutes of **February 21, 2018**.

VI. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and highlighted at the meeting.

VII. PRESENTATION

- None

VIII. PUBLIC COMMENT

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

The Chief Academic Officer recommends the following resolutions for approval:

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IX. FINANCE

Motion by Ms. Keyes and second by Ms. Downs to approve Items A through D. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve a resolution to *renew membership from July 1, 2018 until July 1, 2021* in the **New Jersey Schools Insurance Group (NJSIG) North Jersey Educational Insurance Fund** whereas N.J.S.A. 18A:18B-1, et seq., enables board of educations to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools as per attached Indemnity and Trust Agreement.
- B. Resolved that the Board of Trustees approve the **FY18 audit engagement letter from Meshinsky & Associates** in the amount of \$26,800 for the audit and \$1,495 for the preparation of Federal Form 990 and State Form CRI-300R.
- C. Resolved that the Board of Trustees approve the **projected FY19 Budget** for submission to the NJDOE.
- D. Resolved that the Board of Trustees approve the **NJIG Safety Grant application** for 2018 in the amount of \$2,659.88 to be used towards the purchase of security camera equipment.

Motion by Ms. Downs and second by Ms. Keyes to approve Items E through K. Carried by unanimous voice vote (3-0).

- E. Resolved that the Board of Trustees approve the **Payroll Report for February 15, 2018** in the amount of \$191,048.71.
- F. Resolved that the Board of Trustees approve the **Payroll Report for February 28, 2018** in the amount of \$197,741.15.
- G. Resolved that the Board of Trustees approve the **Payroll Report for March 15, 2018** in the amount of \$191,106.43.
- H. Resolved that the Board of Trustees approve the **Payroll Report for March 31, 2018** in the amount of \$194,509.65.
- I. Resolved that the Board of Trustees approve the updated **Bills List for February 2018** in the amount of \$206,814.50.
- J. Resolved that the Board of Trustees approve the **Bills List for March 2018** in the amount of \$143,485.68.

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- K. Resolved that the Board of Trustees approve the **Bills List** for **April 1st through April 18th 2018** in the amount of \$124,114.94.

Motion by Ms. Keyes and second by Ms. Downs to approve Items L through O. Carried by unanimous voice vote (3-0).

- L. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **February 28, 2018** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

- M. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **February 28, 2018**.

- N. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **March 31, 2018** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

- O. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **March 31, 2018**

X. PERSONNEL

Motion by Ms. Downs and second by Ms. Keyes to approve Item A. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the hiring of the following **substitute teachers** to be used on an *as-needed basis* at the rate of \$100 per day

- a. Vinisha Kanhirakandi

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XI. CURRICULUM

Motion by Ms. Downs and second by Ms. Keyes to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustee approve the agreement with Abington Speech Pathology Services for **ESL services** from March 19, 2018 through June 15, 2018 at the rate of \$50 per hour (at 4 hours per day up to 4 days per week) as per attached document.

XII. GOVERNANCE

- None

XIII. ADJOURNMENT

Motion by Ms. Downs and second by Ms. Keyes to adjourn at 6:20 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis

School Business Administrator/Board Secretary