

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, FEBRUARY 21, 2018 AT 6:00 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Absent</u>
Tiehia Schonberger	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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V. PRESENTATION

- Brian Reilly from Centric Benefits Consulting introduced himself and provided a brief overview of his company and services. Centric is on the agenda for approval as new insurance broker for health benefits.

VI. MINUTES

Motion by Ms. Downs and second by Ms. Schonberger to approve the following minutes by unanimous voice vote (3-0):

- Board minutes of **January 17, 2018**.

VII. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

VIII. PUBLIC COMMENT

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

The Chief Academic Officer recommends the following resolutions for approval:

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IX. FINANCE

Motion by Ms. Keyes and second by Ms. Schonberger to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **revised FY18 Budget** with new opening balances and adjustments as per attached document.

Motion by Ms. Keyes and second by Ms. Downs to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the **waiver of Special Education Medicaid Initiative (SEMI) funding** for the 2018-2019 school year.

Motion by Ms. Keyes and second by Ms. Schonberger to approve Item C. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the designation of Centric Benefits Consulting as **broker-of-record** effective March 1, 2018 for the purpose of implementation, negotiation, and management of the school's Medical, Prescription, Dental, Vision, Disability and Flexible Spending Account programs and hereby awarded as an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 18A:18A-5(a)(2) and N.J.A.C. 5:34-2.3(b).

Motion by Ms. Keyes and second by Ms. Downs to approve Items D through G. Carried by unanimous voice vote (3-0).

- D. Resolved that the Board of Trustees approve the **Payroll Report for January 15, 2018** in the amount of \$235,226.19 (Note: Partial pay of stipends included).
- E. Resolved that the Board of Trustees approve the **Payroll Report for January 30, 2018** in the amount of \$193,595.28.
- F. Resolved that the Board of Trustees approve the updated **Bills List for January 2018** in the amount of \$102,791.60.
- G. Resolved that the Board of Trustees approve the **Bills List for February 1st through February 21st 2018** in the amount of \$206,814.50.

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Motion by Ms. Downs and second by Ms. Keyes to approve Items H through K. Carried by unanimous voice vote (3-0).

- H. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **December 31, 2017** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- I. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **December 31, 2017**.
- J. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **January 31, 2018** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- K. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **January 31, 2018**.

X. PERSONNEL

Motion by Ms. Keyes and second by Ms. Schonberger to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the hiring of the following **substitute teachers** to be used on an *as-needed basis* at the rate of \$100 per day
 - a. Rosetta Arrigo
 - b. Elizabeth Vu
 - c. Christina Torlucci

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XI. CURRICULUM

Motion by Ms. Keyes and second by Ms. Downs to approve Item A. Carried by unanimous voice vote (3-0).

- Resolved that the Board of Trustees approve the **School Calendar** for the 2018-2019 school year as per attached document.

XII. GOVERNANCE

Motion by Ms. Keyes and second by Ms. Schonberger to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that Board of Trustees agree to suspend the By-Laws for this motion only in order to **extend the terms of Danielle Downs & Jessica Cappadona** until June 30, 2018 at which time Board terms will be staggered.

XIII. ADJOURNMENT

Motion by Ms. Downs and second by Ms. Keyes to adjourn at 6:45 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis

School Business Administrator/Board Secretary