

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, JANUARY 17, 2018 AT 5:40 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

**IV. ROLL CALL**

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Absent</u>
Tiehia Schonberger	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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**V. PRESENTATION**

- None

**VI. MINUTES**

Motion by Ms. Downs and second by Ms. Keyes to approve the following minutes by unanimous voice vote (3-0):

- Board minutes of **December 20, 2017**.

**VII. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

**VIII. PUBLIC COMMENT**

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

***The Chief Academic Officer recommends the following resolutions for approval:***

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**IX. FINANCE**

Motion by Ms. Keyes and second by Ms. Downs to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **Managed Services Agreement for IT services** with Altitude Unlimited at the rate of \$4,587.50 per month from January 18, 2018 through April 30, 2018 with optional renewal(s) as per attached agreement (Note: These services are a temporary replacement due to leave of absence).

Motion by Ms. Keyes and second by Ms. Downs to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the contract with Millennium Strategies for **grant-writing services** from February 1, 2018 through April 30, 2018 at the amount of \$2,500 per month for a total of \$7,500.

Motion by Ms. Downs and second by Ms. Schonberger to approve Items C through F. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **Payroll Report for December 15, 2017** in the amount of \$191,909.08.
- D. Resolved that the Board of Trustees approve the **Payroll Report for December 30, 2017** in the amount of \$182,991.91.
- E. Resolved that the Board of Trustees approve the updated **Bills List for December 2017** in the amount of \$161,913.93.
- F. Resolved that the Board of Trustees approve the **Bills List for January 1<sup>st</sup> through 17<sup>th</sup> 2018** in the amount of \$102,791.60.

Motion by Ms. Keyes and second by Ms. Downs to approve Items G and H. Carried by unanimous voice vote (3-0).

- G. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **November 30, 2017** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

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- H. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending November 30, 2017.

**X. PERSONNEL**

Motion by Ms. Keyes and second by Ms. Schonberger to approve Items A and B. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the hiring of John Larranaga as a **Gym Teacher** at Step 1 with a *pro-rated* annual salary of \$45,850 effective January 2, 2018 through the remainder of the 2017-2018 school year (Note: Replacement for Mr. Montorio who has resigned).
- B. Resolved that the Board of Trustees approve the hiring of Jennifer Flores as a **Special Education Teacher** at Step 4 with a *pro-rated* annual salary of \$47,730 effective January 16, 2018 through the remainder of the 2017-2018 school year (Note: Replacement for Ms. Bischoff who has resigned).

Motion by Ms. Keyes and second by Ms. Downs to approve Item C. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **FMLA Leave request** for Gerald Raimo retroactive to December 16, 2017 through March 16, 2018.

**XI. CURRICULUM**

- None

**XII. GOVERNANCE**

- None

**XIII. ADJOURNMENT**

Motion by Ms. Keyes and second by Ms. Schonberger to adjourn at 6:15 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis  
School Business Administrator/Board Secretary