

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, JANUARY 21, 2015 AT 6:20 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

**IV. ROLL CALL**

Board Members (voting):

Joanne Youmans (President)	<u>Present</u>
Mirza Orriols (Vice President)	<u>Absent</u>
Elizabeth Aviles	<u>*Present</u>
Jessica Cappadona	<u>Present</u>
Nick Del'Re	<u>Present</u>
Danielle Downs	<u>Present</u>
Tonya Keyes	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>
Bob Doria (Treasurer of School Monies)	<u>Present</u>

Note: \*Ms. Aviles did not arrive until 7:00pm.

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**V. PRESENTATION**

- None

**VI. MINUTES**

Motion by Ms. Youmans and second by Ms. Downs to approve the following minutes by unanimous voice vote (5-0):

- Board minutes of **December 17, 2014**.

**VII. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided at the meeting.

**VIII. PUBLIC COMMENT**

Board President invited members of the public to present any comments to the Board. No comments were made at that time.

*The Chief Academic Officer recommends the following resolutions for approval:*

**IX. FINANCE**

Motion by Ms. Keyes and second by Ms. Cappadona to approve Items A and B. Carried by unanimous voice vote (5-0).

- Resolved that the Board of Trustees approve the NJDOE submission of the **revised FY15 Budget** as per attached document. (Note: Estimated revenue from 3-31-14 projected budget was \$5,830,774; whereas actual revenue from 10-15-14 count is \$6,184,451 which equates to a budget increase of \$353,677).
- Resolved that the Board of Trustees approve the opening of an **additional bank account** (at the request of the Auditor) for Preschool Before-Care monies.

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Motion by Ms. Youmans and second by Ms. Keyes to approve Items C through H. Carried by unanimous voice vote (5-0).

- C. Resolved that the Board of Trustees approve the **Payroll Report for December 15, 2014** in the amount of \$181,042.97.
- D. Resolved that the Board of Trustees approve the **Payroll Report for December 30, 2014** in the amount of \$175,381.54.
- E. Resolved that the Board of Trustees approve the **Bills List for December 2014** in the amount of \$254,547.18.
- F. Resolved that the Board of Trustees approve the **Bills List for January 1<sup>st</sup> – 21<sup>st</sup> 2015** in the amount of \$92,913.11.
- G. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **December 31, 2014** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- H. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **December 31, 2014**.

**X. PERSONNEL**

Motion by Ms. Cappadona and second by Mr. Del'Re to approve Items A through D. Carried by unanimous roll call vote (5-0).

- A. Resolved that the Board of Trustee approve the hiring of Netter Robinson as **Special Education teacher** at a pro-rated annual salary of \$46,000 effective January 16, 2015 (Note: Replacement for Karlie Wavra who has resigned).
- B. Resolved that the Board of Trustee approve the hiring of Jessica Van Valkenburg as **Special Education teacher** at a pro-rated annual salary of \$44,000 effective January 20, 2015 (Note: New position available due to increase in Special Education population in 5<sup>th</sup> grade).

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- C. Resolved that the Board of Trustee approve the hiring of Gerald Raimo as **Network Administrator** at a pro-rated annual salary of \$60,000 (includes stipend for website maintenance) effective January 26, 2015 (Note: Replacement for Jacqueline Teichman who has resigned).
- D. Resolved that the Board of Trustee approve the hiring of Patricia Vidal as **Spanish teacher** at a pro-rated annual salary of \$46,000 effective February 2, 2015 (Note: Replacement for Suzette Mora who has resigned).

Motion by Mr. Del'Re and second by Ms. Cappadona to approve Items E and F. Carried by unanimous voice vote (5-0).

- E. Resolved that the Board of Trustees approve the **maternity leave for Jessica Davis** from January 9, 2015 through April 12, 2015.
- F. Resolved that the Board of Trustees approve the **leave of absence for Cheryl Lewandoski** from January 19, 2015 through February 13, 2015.

Motion by Ms. Youmans and second by Ms. Downs to approve Item G. Carried by unanimous roll call vote (5-0).

- G. Resolved that the Board of Trustees approve the **updated contract for Brian Stiles to include 3-year deal** effective July 1, 2014 and ending on June 30, 2017.

## **XI. CURRICULUM**

Motion by Ms. Youmans and second by Mr. Del'Re to approve Item A. Carried by unanimous voice vote (5-0).

- A. Resolved that the Board of Trustees approve the **field trip to Washington DC on May 14, 2015 and May 15, 2015** as per attachment submitted by Fanny Lopez.

Item B TABLED for further discussion

- B. Move that the Board of Trustees approve the **field trip to Philadelphia, PA on April 30, 2015** as per attachment submitted by Fanny Lopez.

Motion by Ms. Keyes and second by Ms. Youmans to approve Item C. Carried by unanimous voice vote (5-0).

- C. Resolved that the Board of Trustees approve the **NCLB Amendment** for re-allocation of funds as per attached document.

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Item D TABLED until February meeting

- D. Move that the Board of Trustees approve the **NCLB-funded** personnel breakdown (Note: List to be provided at meeting).

**XII. GOVERNANCE**

Motion by Ms. Keyes and second by Mr. Del'Re to approve Item A. Carried by unanimous roll call vote (5-0).

- A. Resolved that the Board of Trustees allow for **cash out of paid time off** for anyone who resigned prior to January 1, 2015.

Note: Ms. Aviles arrived at this point of the Agenda

Motion by Ms. Keyes and second by Mr. Del'Re to approve Item B. Carried by majority roll call vote (5-0) with abstention by Ms. Aviles.

- B. Resolved that the Board of Trustees approve the **Nepotism policy (second reading)** as per attached document.

Motion by Ms. Downs and second by Ms. Keyes to approve Item C. Carried by majority roll call vote (5-0) with abstention by Ms. Aviles.

- C. Resolved that the Board of Trustees approve the **list of 1000 series policies (second reading)** as per attached policy index.

Motion by Ms. Cappadona and second by Ms. Youmans to approve Item D. Carried by majority roll call vote (5-0) with abstention by Ms. Aviles.

- D. Resolved that the Board of Trustees approve the **list of 0000 series policies (first reading)** as per attached policy index.

Motion by Ms. Downs and second by Ms. Youmans to approve Item E. Carried by majority roll call vote (5-0) with abstention by Ms. Aviles.

- E. Resolved that the Board of Trustees approve the **list of 9000 series policies (first reading)** as per attached policy index.

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Motion by Ms. Cappadona and second by Ms. Downs to approve Item F. Carried by unanimous voice vote (6-0).

- F. Resolved that the Board of Trustees approve a change in the Employee Handbook that would allow a **maximum of \$7,500 in accrued paid time off** to be paid out upon retirement (Note: Previous allotment was \$5,000).

**XIII. ADJOURNMENT**

Motion by Ms. Keyes and second by Mr. Del'Re to adjourn at 7:25 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis  
School Business Administrator/Board Secretary