

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, APRIL 16, 2014 AT 6:00PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

**IV. ROLL CALL**

Board Members (voting):

Elizabeth Aviles (President)	<u>Present</u>
Theda Riggins-Crawford (Vice President)	<u>Absent</u>
Danielle Downs	<u>Present</u>
Mirza Orriols	<u>Present</u>
Joanne Youmans	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>
Bob Doria (Treasurer of School Monies)	<u>Present</u>

Note: Ms Aviles arrived late at 6:30pm.

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**V. PRESENTATION**

- Millennium Strategies provided an overview of their grant writing services to date. A summary of applications submitted and awarded were provided.

**VI. MINUTES**

Motion by Ms. Orriols and second by Ms. Youmans to approve the following minutes by unanimous voice vote (3-0):

- Board minutes of **March 19, 2014**.

**VII. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided at the meeting.

**VIII. PUBLIC COMMENT**

Board President invited members of the public to present any comments to the Board. No comments were made at that time.

*The Chief Academic Officer recommends the following resolutions for approval:*

**IX. FINANCE**

Motion by Ms. Youmans and second by Ms. Aviles to approve Item A. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve the **FY13 Audit Corrective Action Plan** as per attached document.

Motion by Ms. Orriols and second by Ms. Downs to approve Item B. Carried by unanimous voice vote (4-0).

- B. Resolved that the Board of Trustees approve the submission of the **FY14 Insurance Safety Grant** through the New Jersey School Boards Association Insurance Group (NJSBAIG) in the amount of \$2,235.50.

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Motion by Ms. Aviles and second by Ms. Youmans to approve Item C. Carried by unanimous voice vote (4-0).

- C. Resolved that the Board of Trustees approve the **Race to the Top 3 (RTT3) grant amendment** for 2012-2015 in the amount of \$23,211 (Note: The purpose of the amendment is to re-allocate the project area to *Charter School Improvements and Expansion* in order to assist with the Pre-K program).

Motion by Ms. Youmans and second by Ms. Orriols to approve Item D. Carried by unanimous voice vote (4-0).

- D. Resolved that the Board of Trustees extends the **grant writing agreement with Millennium Strategies** for an additional two (2) months through June 15, 2014 at the rate of \$2,500 per month.

Motion by Ms. Aviles and second by Ms. Youmans to approve Items E through J. Carried by unanimous voice vote (4-0).

- E. Resolved that the Board of Trustees approve the **Payroll Report for March 15, 2014** in the amount of \$164,556.88.
- F. Resolved that the Board of Trustees approve the **Payroll Report for March 30, 2014** in the amount of \$168,154.09.
- G. Resolved that the Board of Trustees approve the **Bills List for March 2014** in the amount of \$154,927.74.
- H. Resolved that the Board of Trustees approve the **Bills List for April 1<sup>st</sup> thru 14<sup>th</sup> 2014** in the amount of \$119,270.91.
- I. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **March 31, 2014** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- J. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **March 31, 2014**.

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**X. PERSONNEL**

Motion by Ms. Orriols and second by Ms. Aviles to approve Item A. Carried by unanimous roll call vote (4-0).

- A. Resolved that the Board of Trustees approve a **salary cap for non-certified staff** as follows:

<b>Position</b>	<b>Salary Cap (max)</b>
Secretarial/Office	\$60,000
Custodial	\$60,000
Security	\$45,000
Teacher Aides	\$35,000

**XI. CURRICULUM**

- None

**XII. GOVERNANCE**

Motion by Ms. Orriols and second by Ms. Youmans to approve Item A. Carried by unanimous roll call vote (4-0).

- A. Resolved that the Board of Trustees approve the **revision (second reading) to the bylaws** in Article II Section 1A to read as follows: *Voting Members: Voting members not less than three (3) or more than seven (7) voting members ("Voting Members"), at least one (1) whom shall be a parent of a child then enrolled in the Charter School ("Parent").*

Item B rejected by unanimous roll call vote (4-0).

- B. Move that the Board of Trustees approve that the school facility be used as a **polling site for 2014 elections** on June 3, 2014 and November 4, 2014.

Motion by Ms. Aviles and second by Ms. Orriols to approve Item C. Carried by unanimous roll call vote (4-0).

- C. Resolved that the Board of Trustees allow for a maximum of five (5) days that employees cash out at the end of the 2013-2014 school year due to budgetary reasons.

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**XIII. ADJOURNMENT**

Motion by Ms. Aviles and second by Ms. Orriols to adjourn 8:35 PM.  
Carried by a unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "P. Velelis".

Paul Velelis  
School Business Administrator/Board Secretary