

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY FEBRUARY 20, 2014 AT 6:20PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

<u>Board Members (voting):</u>	
Elizabeth Aviles (President)	<u>Present</u>
Theda Riggins-Crawford (Vice President)	<u>Present</u>
Mirza Orriols	<u>Absent</u>
Joanne Youmans	<u>Present</u>

<u>Additional attendees (non-voting):</u>	
Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>
Bob Doria (Treasurer of School Monies)	<u>Absent</u>

Note: Ms. Aviles and Ms. Riggins-Crawford both participated via conference call.

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V. PRESENTATION

- None

VI. MINUTES

Motion by Ms. Youmans and second by Ms. Aviles to approve the following minutes by majority voice vote (3-0):

- Board minutes of **January 23, 2014**.

VII. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided at the meeting.

VIII. PUBLIC COMMENT

Board President invited members of the public to present any comments to the Board. There were no comments at that time.

The Chief Academic Officer recommends the following resolutions for approval:

IX. FINANCE

Motion by Ms. Aviles and second by Ms. Riggins-Crawford to approve Items A through G. Carried by unanimous voice vote (3-0).

- Resolved that the Board of Trustees approve a **line of credit with BCB Community Bank** in the amount of \$100,000 as per attached commitment letter (Note: Legal review and approval received).
- Resolved that the Board of Trustees approve the **Payroll Report for January 15, 2014** in the amount of \$167,261.19.
- Resolved that the Board of Trustees approve the **Payroll Report for January 30, 2014** in the amount of \$163,295.57.

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- D. Resolved that the Board of Trustees approve the **Bills List** for **January 2014** in the amount of \$152,476.72.
- E. Resolved that the Board of Trustees approve the **Bills List** for **February 1st – 19th 2014** in the amount of \$177,302.37
- F. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **January 31, 2014** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- G. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **January 31, 2014**.

X. PERSONNEL

Motion by Ms. Riggins-Crawford and second by Ms. Youmans to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve **maternity leave for Diana Figueroa** from Monday, January 20th through Friday, April 4th (Note: After personal day use, leave will be through the FMLA).

Motion by Ms. Aviles and second by Ms. Youmans to approve Items B through D. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the *job description* for the **Main Office Secretary** position.
- C. Resolved that the Board of Trustees approve the *job description* for the **Enrollment & Truancy Officer** position.
- D. Resolved that the Board of Trustees approve the *job description* for the **Assistant to the Business Administrator** position.

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XI. CURRICULUM

- None

XII. GOVERNANCE

Motion by Ms. Aviles and second by Ms. Riggins-Crawford to approve Item A. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the appointment of **Danielle Downs as a new Board Member** effective March 1, 2014 (Note: Ms. Downs will fill one of the parent seats).

XIII. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Riggins-Crawford and second by Ms. Aviles to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (3-0)

EXECUTIVE SESSION STARTED AT 6:40 PM

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and
WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **personnel matters** and

BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and

BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

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Motion by Ms. Riggins-Crawford and second by Ms. Aviles to come out of executive session.
EXECUTIVE SESSION ENDED AT 7:25 PM
THE BOARD RECONVENED THE REGULAR MEETING AT 7:25 PM

XIV. ADJOURNMENT

Motion by Ms. Aviles and second by Ms. Youmans to adjourn 7:25 PM.
Carried by a unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "P. Velelis", with a stylized flourish at the end.

Paul Velelis
School Business Administrator/Board Secretary