

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY SEPTEMBER 19, 2013 AT 6:10PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under god, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

| | |
|---|----------------|
| <u>Board Members (voting):</u> | |
| Elizabeth Aviles (President) | <u>Present</u> |
| Theda Riggins-Crawford (Vice President) | <u>Absent</u> |
| Mirza Orriols | <u>Present</u> |
| Joanne Youmans | <u>Present</u> |
| <u>Additional attendees (non-voting):</u> | |
| Brian Stiles (Chief School Administrator) | <u>Present</u> |
| Paul Velelis (Business Administrator / Board Secretary) | <u>Present</u> |
| Bob Doria (Treasurer of School Monies) | <u>Present</u> |

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY SEPTEMBER 19, 2013 AT 6:10PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

V. ELECTION

Voting was conducted to re-elect Board members to new four-year terms as follows:

1. Motion to **re-elect Ms. Elizabeth Aviles** to the Golden Door Board of Trustees through June 30, 2017.
 - Unanimous roll call vote to approve this motion.
2. Motion to **re-elect Ms. Mirza Orriols** to the Golden Door Board of Trustees through June 30, 2017.
 - Unanimous roll call vote to approve this motion.
3. Motion to **re-elect Ms. Joanne Youmans** to the Golden Door Board of Trustees through June 30, 2017.
 - Unanimous roll call vote to approve this motion.
4. Motion to **re-elect Theda Riggins-Crawford** to the Golden Door Board of Trustees through June 30, 2017.
 - Unanimous roll call vote to approve this motion.

Note: Members (except Ms. Riggins-Crawford) were sworn in and signed new Oath of Office which will be on file at the school. Ms. Riggins-Crawford will be officially sworn in at the next Board meeting.

VI. PRESENTATION

- Joseph Wenzel discussed Charter Agreement, Tenure policy and Email
- Ken Torchia from Maschio's discussed Food Service Management process

VII. MINUTES

Motion by Ms. Youmans and second by Ms. Orriols to approve the following minutes by majority voice vote (3-0):

- Board minutes of **May 30, 2013**
- Board minutes of **July 25, 2013**
- Executive session minutes of **July 25, 2013**

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY SEPTEMBER 19, 2013 AT 6:10PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

VIII. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided at the meeting and on file at the school.

IX. PUBLIC COMMENT

Board President invited members of the public to present any comments to the Board. No comments were made.

The Chief Academic Officer recommends the following resolutions for approval:

X. FINANCE

Motion by Ms. Youmans and second by Ms. Aviles to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve a **Food Vendor contract with Feeding Our Children, Inc.** at a price per meal of \$1.12 for breakfast and a price per meal of \$2.34 for lunch for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles with one abstention by Ms. Orriols to approve Item B. Carried by unanimous voice vote (2-0).

- B. Resolved that the Board of Trustees approve the **submission of the CDBG Grant FY14.**

Motion by Ms. Aviles and second by Ms. Orriols to approve Items C through G. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **Payroll Report for July 15, 2013** in the amount of \$190,070.22.
- D. Resolved that the Board of Trustees approve the **Payroll Report for July 30, 2013** in the amount of \$154,446.92.
- E. Resolved that the Board of Trustees approve the **Payroll Report for August 15, 2013** in the amount of \$152,139.00.
- F. Resolved that the Board of Trustees approve the **Payroll Report for August 16, 2013** in the amount of \$6,997.25.

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY SEPTEMBER 19, 2013 AT 6:10PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

- G. Resolved that the Board of Trustees approve the **Payroll Report** for **August 30, 2013** in the amount of \$170,699.56

Motion by Ms. Youmans and second by Ms. Orriols to approve Items H through K. Carried by unanimous voice vote (3-0).

- H. Resolved that the Board of Trustees approve the *updated* **Bills List** for **June 2013** in the amount of \$142,654.57.

- I. Resolved that the Board of Trustees approve the **Bills List** for **July 2013** in the amount of \$86,335.69 (Note: Approved via email in August).

- J. Resolved that the Board of Trustees approve the **Bills List** for **August 2013** in the amount of \$160,131.06.

- K. Resolved that the Board of Trustees approve the **Bills List** for **September 1-19th 2013** in the amount of \$90,948.74.

Motion by Ms. Youmans and second by Ms. Aviles to approve Items L through Q. Carried by unanimous voice vote (3-0).

- L. Resolved that the Board of Trustees approve the Board of Trustees' Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **June 30, 2013** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- M. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **June 30, 2013**.
- N. Resolved that the Board of Trustees approve the Board of Trustees' Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **July 31, 2013** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY SEPTEMBER 19, 2013 AT 6:10PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

- O. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **July 31, 2013**.

- P. Resolved that the Board of Trustees approve the Board of Trustees' Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **August 31, 2013** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

- Q. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **August 31, 2013**.

XI. PERSONNEL

Motion by Ms. Youmans and second by Ms. Aviles to approve Item A. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the **hiring of Amanda Matos** for a **Grade 4 Special Education teacher position** at an annual salary of \$45,000 for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles to approve Item B. Carried by unanimous roll call vote (3-0).

- B. Resolved that the Board of Trustees approve the **hiring of Christopher Hata** for a **Middle School Social Studies teacher position** at an annual salary of \$48,000 for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles to approve Item C. Carried by unanimous roll call vote (3-0).

- C. Resolved that the Board of Trustees approve the **hiring of Steven Lahullier** for a **Grade 6 Math teacher position** at an annual salary of \$48,000 for the 2013-2014 school year.

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY SEPTEMBER 19, 2013 AT 6:10PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

Motion by Ms. Youmans and second by Ms. Aviles to approve Item D. Carried by unanimous roll call vote (3-0).

- D. Resolved that the Board of Trustees approve the **hiring of Richard Kopp** for a **Middle School Social Studies teacher position** at an annual salary of \$45,000 for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles to approve Item E. Carried by unanimous roll call vote (3-0).

- E. Resolved that the Board of Trustees approve the **hiring of Andrea Rylkiewicz** for a **Middle School teacher position** at an annual salary of \$47,000 for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles to approve Item F. Carried by unanimous roll call vote (3-0).

- F. Resolved that the Board of Trustees approve the **hiring of Vickie Thomaides** for a **Middle School support position** at an annual salary of \$47,000 for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles to approve Item G. Carried by unanimous roll call vote (3-0).

- G. Resolved that the Board of Trustees approve the **hiring of Iris Ruiz** for a **guidance counselor position** at an annual salary of \$46,000 for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles to approve Item H. Carried by unanimous roll call vote (3-0).

- H. Resolved that the Board of Trustees approve the **hiring of Francesca Kobylarz** for a **teacher's aide position** at an annual salary of \$27,800 for the 2013-2014 school year.

Motion by Ms. Youmans and second by Ms. Aviles to approve Item I. Carried by unanimous roll call vote (3-0).

- I. Resolved that the Board of Trustees approve the **hiring of Amanda Capaz** for a **teacher's aide position** at an annual salary of \$25,000 for the 2013-2014 school year.

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD THURSDAY SEPTEMBER 19, 2013 AT 6:10PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

XII. CURRICULUM

Motion by Ms. Aviles and second by Ms. Youmans to approve Items A through D. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **submission of the NCLB application** for the 2013-2014 school year.
- B. Resolved that the Board of Trustees approve the **submission of the IDEA application** for the 2013-2014 school year.
- C. Resolved that the Board of Trustees approve the **out-of-district placement contracts** for the 2013-2014 school year.
- D. Resolved that the Board of Trustees approve **the submission of the Anti-Bullying (HIB) Self-Assessment** to the Office of Student Support Services.

XIII. GOVERNANCE

Motion by Ms. Youmans and second by Ms. Aviles to approve Item A. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the **modified Performance Framework with the associated changes** to be submitted to the State.

Motion by Ms. Orriols and second by Ms. Youmans to approve Item B. Carried by unanimous roll call vote (3-0).

- B. Resolved that the Board of Trustees approve **the submission of a Charter Amendment for a Pre-School program, G/T Program and additional K-5 students** for the 2014-2015 school year.

XVI. ADJOURNMENT

Motion by Ms. Orriols and second by Ms. Aviles to adjourn at 8:05 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary