

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, JULY 25, 2018 AT 5:40 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Absent</u>
Jessica Cappadona	<u>Present</u>
Paresh Patel	<u>Present</u>
Tiehia Schonberger	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

Note: Ms. Downs arrived late at 5:55pm

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V. MINUTES

Motion by Ms. Cappadona and second by Ms. Schonberger to approve the following minutes by unanimous voice vote (3-0):

- Board minutes of **June 20, 2018**
- Executive session minutes of **June 20, 2018**

VI. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report discussed at the meeting.

VII. PRESENTATION

- None

VIII. PUBLIC COMMENT

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

The Chief Academic Officer recommends the following resolutions for approval:

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IX. FINANCE

Motion by Ms. Downs and second by Ms. Cappadona to approve Items A through D. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve **new school lunch price of \$2.90** for the 2018-2019 school year which represents a \$.05 increase over the prior school year (Note: \$2.90 is the minimum requirement and represents the difference between the Free and Paid Reimbursement rates from 2017-2018).
- B. Resolved that the Board of Trustees rescind the June motion to approve the **Managed Services Agreement for IT Services with Transource Services Corp** via Altitude Unlimited through the NASPO Valuepoint governmental contract (formerly WSCA) for the 2018-2019 school year as per attached document.
- C. Resolved that the Board of Trustees approve the revised **Managed Services Agreement for IT Services** with *Integration Partners* via Altitude Unlimited through the NASPO Valuepoint governmental contract (#87722) for the 2018-2019 school year as per attached document.
- D. Resolved that the Board of Trustees approve the **Health Benefit Plans** for the new plan year *beginning on July 1, 2018*:
 - Medical: *Aetna*
 - Aetna OAMC 1000/90/70 (High Plan)
 - Aetna OAMC 2000 90/50 (Low Plan)
 - Dental: *Delta Dental*
 - Delta Dental PPO Premier (High Plan)
 - Delta Dental PPO (Low Plan)
 - Vision: *National Vision Administrators*

Motion by Ms. Cappadona and second by Ms. Schonberger to approve Items E through H. Carried by unanimous voice vote (4-0).

- E. Resolved that the Board of Trustees approve the **Payroll Report for June 15, 2018** in the amount of \$252,733.24.
- F. Resolved that the Board of Trustees approve the **Payroll Report for June 30, 2018** in the amount of \$201,260.00.
- G. Resolved that the Board of Trustees approve the updated **Bills List for June 2018** in the amount of \$146,914.48.

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- H. Resolved that the Board of Trustees approve the **Bills List** for **July 1st through July 25th 2018** in the amount of \$158,377.91.

Motion by Ms. Cappadona and second by Ms. Downs to approve Items I and J. Carried by unanimous voice vote (4-0).

- I. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **May 31, 2018** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- J. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **May 31, 2018**.

X. PERSONNEL

Motion by Ms. Downs and second by Ms. Schonberger to approve Items A through D. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees accept the following **employee resignations**:
1. *Taryn Kuchar* from position of 3rd grade teacher as of 8/31/18
 2. *Jennifer Flores* from position of Special Education teacher as of 8/31/18
- B. Resolved that the Board of Trustees approve the **reduction of the Assistant to the Business Administrator position for Carolyn Valdez** from 5 days to 4 days per week that would be equivalent to .8 FTE at a new salary of \$44,850 for the 2018-2019 school year.
- C. Resolved that the Board of Trustees approve the hiring of Shakira Mincey for the P/T position of **Night Cleaning Staff** at Step 8 with a salary of \$10.72 per hour starting on August 15, 2018 and for the remainder of the 2018-2019 school year.
- D. Resolved that the Board of Trustees approve the **Tuition Reimbursement request** for Brian Stiles in the amount of \$3,282.00

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XI. CURRICULUM

Motion by Ms. Cappadona and second by Mr. Patel to approve Items A and G. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve the **Speech professional services contract** with the Essex Regional Educational Services Commission (ERESC) in the amount of \$72.83 per hour for the 2018-2019 school year as per attached agreement.
- B. Resolved that the Board of Trustees approve an extension of **ESL professional services contract** with the Abington Speech Pathology Services (ASPS) in the amount of \$50 per hour for the 2018-2019 school year as per attached agreement.
- C. Resolved that the Board of Trustees approve the **Occupational Therapy (OT) professional services contract** with Sensory Kids in the amount of \$85 per hour for the 2018-2019 school year as per attached agreement.
- D. Resolved that the Board of Trustees approve the **School Psychologist professional services contract** with Lynn McAuley in the amount of \$95 per hour for the 2018-2019 school year as per attached agreement.
- E. Resolved that the Board of Trustees approve the **School Social Worker professional services contract** with Castro Consultants in the amount of \$62.50 per hour for the 2018-2019 school year as per attached agreement.
- F. Resolved that the Board of Trustees approve the **ELA Consultant professional services contract** with Mary Ann Foley for the 2018-2019 school year as per attached agreement. (Note: To be paid for with ESSA funding up to the Title II-A limit).
- G. Resolved that the Board of Trustees approve the **Math Consultant professional services contract** with Sally Schannen for the 2018-2019 school year as per attached agreement. (Note: To be paid for with ESSA funding up to the Title II-A limit).

XII. GOVERNANCE

Motion by Ms. Cappadona and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approve the submission of the **2018 Annual Report** to be submitted to NJ Charter School Office by August 3, 2017.

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Motion by Ms. Cappadona and second by Ms. Downs to approve Item B. Carried by majority roll call vote (2-0) with two abstentions by Ms. Schonberger and Mr. Patel.

- B. Resolved that the Board of Trustees uphold the **retention of AB** following review of the appeal form submitted by the parent(s).

XIII. ADJOURNMENT

Motion by Ms. Downs and second by Ms. Cappadona to adjourn at 6:55 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary