

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, FEBRUARY 27, 2019 AT 5:20 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Absent</u>
Jessica Cappadona	<u>Present</u>
Paresh Patel	<u>Present</u>
Tiehia Schonberger	<u>Absent</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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V. MINUTES

Motion by Ms. Downs and second by Ms. Cappadona to approve the following minutes by unanimous voice vote (3-0):

- Board Meeting minutes of **January 16, 2019**
- Executive session minutes of **January 16, 2019.**

VI. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

VII. PRESENTATION

- Paul Velelis provided a brief status of the construction project for the Board. The Board will also be receiving monthly status updates in a Construction Manager Report.

VIII. PUBLIC COMMENT

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

IX. FINANCE

Motion by Ms. Cappadona and second by Ms. Downs to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees accept the **Audit Management Report and CAFR** conducted by Meshinsky & Associates for the year ending June 30, 2018 (Note: Hard copies to be distributed at the meeting).

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Motion by Ms. Downs and second by Mr. Patel to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve **Porzio, Bromberg & Newman, P.C.** as a *consultant* for legal services pertaining to case before the Commissioner of Education at the reduced rate of \$240 for this particular case. (Note: This motion will override 1-16-19 Finance motion X (B) as the insurance carrier subsequently assigned Rita Barrone from Purcell Mulcahy & Flanagan, LLC as lead counsel for this case).

Motion by Ms. Downs and second by Mr. Patel to approve Items C through F. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **Payroll Report for January 15, 2019** in the amount of \$246,809.61 (Note: Higher amount due to half of the insurance waivers and stipends).
- D. Resolved that the Board of Trustees approve the **Payroll Report for January 30, 2019** in the amount of \$195,608.03.
- E. Resolved that the Board of Trustees approve the **Bills List for January 2019** in the amount of \$148,257.83.
- F. Resolved that the Board of Trustees approve the **Bills List for February 1st through February 20th 2019** in the amount of \$75,255.92.

Motion by Ms. Downs and second by Ms. Cappadona to approve Items G and H. Carried by unanimous voice vote (3-0).

- G. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **January 31, 2019** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- H. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **January 31, 2019**.

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X. PERSONNEL

Motion by Ms. Cappadona and second by Mr. Patel to approve Items A and B. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the hiring/promotion of **Tameka Simon** for position of **Teacher** at MA Step 1 with a *pro-rated* annual salary of \$49,850 effective 1/16/19 for the remainder of the 2018-2019 school year.
- B. Resolved that the Board of Trustees approve the hiring of **Zureilly Torres** for position of **Paraprofessional** at Step 1 with a *pro-rated* annual salary of \$25,370 effective 3/6/19 for the remainder of the 2018-2019 school year.

Motion by Ms. Downs and second by Mr. Patel to approve Items C and D. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees accept the following **resignations**:
 - 1. Jocelyn Ramos – effective March 1, 2019
- D. Resolved that the Board of Trustees accept the following **retirements**:
 - 1. Sukhraj Pooran – effective June 1, 2019
 - 2. Suzanne Kinzler – effective June 30, 2019

Motion by Ms. Cappadona and second by Ms. Downs to approve Item E. Carried by unanimous voice vote (3-0).

- E. Resolved that the Board of Trustees approve the following **employee salaries (revised)** to be paid for utilizing **ESEA Title I funds** (Note: In the event that one of these employees were to leave or Resolved to an alternate position during the school year then the replacement teacher will be funded in its place accordingly).

Name	Role	Salary	Details
Tara Defilippo	Paraprofessional	\$27,425	replaced D. Flora
Nira Salley	Paraprofessional	\$34,700	
Zureilly Torres	Paraprofessional	\$25,370	Replaced T. Simon
Clair Tattoli	Paraprofessional	\$27,425	
Debra White	Paraprofessional	\$36,215	
Iris Ruiz	Behavior Intervention	\$50,845	

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Motion by Ms. Downs and second by Mr. Patel to approve Item F. Carried by unanimous voice vote (3-0).

- F. **WHEREAS**, the Board and Association have an obligation, pursuant to NJSA 34:13A-1 et seq. to negotiate with respect to the terms and conditions of employment: and **WHEREAS**, the parties have reached certain understandings which they desire to confirm in this Agreement;
BE IT FURTHER RESOLVED, in consideration of the mutual covenants, it is hereby agreed that the **collective bargaining agreement** between the Golden Door Charter School Board of Trustees AND the Golden Door Charter School Education Association (GDCSEA) shall be implemented between the period(s) of *July 1, 2018 to June 30, 2021* in accordance with the attached document.

Motion by Ms. Cappadona and second by Ms. Downs to approve Item G. Carried by unanimous voice vote (3-0).

- G. Resolved that the Board of Trustees approve **salary increases (retroactive) for current GDCSEA staff** for the 2018-2019 school year in accordance with salary guides included within the collective bargaining agreement.

XI. CURRICULUM

Motion by Ms. Downs and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **waiver of Special Education Medicaid Initiative (SEMI) funding** for the 2019-2020 school year.

XII. GOVERNANCE

Motion by Ms. Cappadona and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **first reading** of the following **policies**:
1. Policy #5330.04 – Administering an Opioid Antidote
 2. Policy #8550 – Unpaid Meal Charges

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Motion by Ms. Cappadona and second by Mr. Patel to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the **Standing Order for School Nurses** to administer Naloxone to an unconscious person who is suspected of opioid overdose as per attached document.

Motion by Ms. Downs and second by Mr. Patel to approve Item C. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **School Calendar** for the 2019-2020 school year.

XIII. ADJOURNMENT

Motion by Ms. Downs and second by Ms. Cappadona to adjourn at 5:50 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary