

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MAY 15, 2019 AT 5:50 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Absent</u>
Jessica Cappadona	<u>Present</u>
Paresh Patel	<u>Absent</u>
Tiehia Schonberger	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

Note: Ms. Cappadona participated via conference call.

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MAY 15, 2019 AT 5:50 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

V. MINUTES

Motion by Ms. Downs and second by Ms. Schonberger to approve the following minutes by unanimous voice vote (3-0):

- Board Meeting minutes of **April 17, 2019**

VI. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

VII. PRESENTATION

- Mary Ann Friedman with the NJSBA was moved to the June meeting.

VIII. PUBLIC COMMENT

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at this time.

IX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MAY 15, 2019 AT 5:50 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Downs and second by Ms. Schonberger to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (3-0)

EXECUTIVE SESSION STARTED AT 5:55 PM

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and

WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **attorney-client and personnel matters** and

BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and

BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Downs and second by Ms. Schonberger to come out of Executive session. Carried by a unanimous voice vote. (3-0)

EXECUTIVE SESSION ENDED AT 6:10 PM

THE BOARD RECONVENED THE REGULAR MEETING AT 6:10 PM

X. FINANCE

Motion by Ms. Downs and second by Ms. Schonberger to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **NJIG Safety Grant application** for 2019 in the amount of \$3,219.29 to be used towards the purchase of doors and/or other comparable upgrades for safety-related purposes.

Motion by Ms. Downs and second by Ms. Cappadona to approve Items B through E . Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the **Payroll Report for April 15, 2019** in the amount of \$255,879.73 (Note: Figure is higher due to retro pay).
- C. Resolved that the Board of Trustees approve the **Payroll Report for April 30, 2019** in the amount of \$200,847.81.

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MAY 15, 2019 AT 5:50 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

- D. Resolved that the Board of Trustees approve the **Bills List** for **April 2019** in the amount of \$150,683.02.
- E. Resolved that the Board of Trustees approve the **Bills List** for **May 1st through May 15th 2019** in the amount of \$44,917.86 (Note: More bills to be added up to meeting date).

Motion by Ms. Downs and second by Ms. Schonberger to approve Items F and G. Carried by unanimous voice vote (3-0).

- F. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **April 30, 2019** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- G. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **April 30, 2019**.

XI. PERSONNEL

Motion by Ms. Downs and second by Ms. Cappadona to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the hiring of Sybil Pugh for the position of **Office Supervisor/Secretary to CAO** at an annual salary of \$49,850 for the 2019-2020 school year (Note: For training/transition purposes, Ms. Pugh will start on May 28, 2019 at the same per pay rate as mentioned above).

Motion by Ms. Downs and second by Ms. Cappadona to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the hiring of Maria Madera for the **Custodian** position at an annual salary of \$25,717 for the 2019-2020 school year (Note: Ms. Madera will be promoted from P/T Night Cleaning Staff and will start effective July 1, 2019).

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MAY 15, 2019 AT 5:50 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

Motion by Ms. Cappadona and second by Ms. Schonberger to approve Item C. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the list of **renewals and non-renewals for the 2019-2020 school year with salary increases as follows:**
1. GDCSEA members will receive increases in accordance with the appropriate Collective Bargaining Agreement salary guide(s).
 2. Non-GDCSEA members will each receive increases of 2.8%.

Motion by Ms. Downs and second by Ms. Schonberger to approve Item D. Carried by unanimous voice vote (3-0).

- D. Resolved that the Board of Trustees approve the **School Business Administrator contract** for Paul Velelis from July 1, 2019 through June 30, 2020. (Note: Annual raise is 2.8% that mirrors the non-GDCSEA staff increase).

Motion by Ms. Cappadona and second by Ms. Schonberger to approve Item E. Carried by unanimous voice vote (3-0).

- E. Resolved that the Board of Trustees accept the following **resignations:**
1. John Larranaga as PE Teacher effective 6-25-19 (i.e. last day of school)
 2. Nira Salley as Paraprofessional effective 6-25-19 (i.e. last day of school)

XII. CURRICULUM

Motion by Ms. Downs and second by Ms. Schonberger to approve Item D. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the submission of the **ESEA grant amendment #2** for the 2018-2019 school year.

XIII. GOVERNANCE

Motion by Ms. Cappadona and second by Ms. Schonberger to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **Comprehensive Equity Plan Needs Assessment and Statement of Assurance for 2019-2022** as per attached document(s).

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MAY 15, 2019 AT 5:50 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

Motion by Ms. Schonberger and second by Ms. Downs to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approve the *first reading* of the **Earned Sick Leave policy** as per attached document.

XIV. ADJOURNMENT

Motion by Ms. Downs and second by Ms. Cappadona to adjourn at 6:20 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary