

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, MARCH 20, 2019 AT 5:55 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Absent</u>
Paresh Patel	<u>Present</u>
Tiehia Schonberger	<u>Present</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

Note: Ms. Downs arrived late at 6:10pm in the middle of the CAO report and Mr. Patel had to leave early immediately following Executive Session at 7:00pm.

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V. MINUTES

Motion by Ms. Keyes and second by Ms. Schonberger to approve the following minutes by unanimous voice vote (3-0):

- Board Meeting minutes of **February 27, 2019**

VI. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.
- Mr. Stiles also discussed Chronic Absenteeism and asked the Board for future consideration for Policy changes meant to improve this issue.

VII. PRESENTATION

- Mr. Velelis provided a status of the construction project for the Board. The Board also receives a monthly CM Summary Report via email.

VIII. PUBLIC COMMENT

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

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IX. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are: (1) Matters made confidential by state, federal law or rule by court. (2) Disclosure would result in an unwarranted invasion of individual privacy, unless the person affected consents in writing. (3) Disclosure would impair the body's right to receive federal or state funds. (4) Collective bargaining. (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest. (6) Investigations into violations of law. (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply. (8) Personnel matters affecting employees of the public bodies, unless all parties request or consent to a public hearing. Prior to discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing. (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.

Motion by Ms. Keyes and second by Ms. Downs to approve the following resolution and go into closed Executive Session. Carried by a unanimous voice vote. (4-0)

EXECUTIVE SESSION STARTED AT 6:40 PM

WHEREAS, the Board of Trustees pursuant to the Open Public Meetings Act of 1975, intends to exclude the public for a portion of this meeting, and
WHEREAS, that pursuant to an exception contained in the Open Public Meetings Act of 1975, the Board of Education will now go into closed session for the purpose of discussing **attorney-client and personnel matters** and
BE IT FURTHER RESOLVED, that appropriate minutes shall be taken by the Board of Trustees during this closed session, and at such time as the confidentiality of these minutes is no longer necessary, they will be released to the public, and
BE IT FURTHER RESOLVED that no formal action will be taken by the Board of Trustees during this closed session.

Motion by Ms. Keyes and second by Ms. Schonberger to come out of Executive session. Carried by a unanimous voice vote. (4-0)

EXECUTIVE SESSION ENDED AT 7:00 PM

THE BOARD RECONVENED THE REGULAR MEETING AT 7:00 PM

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X. FINANCE

Motion by Ms. Downs and second by Ms. Keyes to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **audit corrective action plan** for year ending June 30, 2018.

Motion by Ms. Schonberger and second by Ms. Keyes to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board approve the submission of the **Budget FY20** by the 3-29-19 deadline as per attached document.

Motion by Ms. Downs and second by Ms. Schonberger to approve Items C through F. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **Payroll Report for February 15, 2019** in the amount of \$194,742.07.
- D. Resolved that the Board of Trustees approve the **Payroll Report for February 28, 2019** in the amount of \$192,993.23.
- E. Resolved that the Board of Trustees approve the **Bills List for February 2019** in the amount of \$167,134.63.
- F. Resolved that the Board of Trustees approve the **Bills List for March 1st through March 20th 2019** in the amount of \$115,478.72.

Motion by Ms. Keyes and second by Ms. Downs to approve Items G & H. Carried by unanimous voice vote (3-0).

- G. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **February 28, 2019** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.

- H. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **February 28, 2019**.

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XI. PERSONNEL

Motion by Ms. Schonberger and second by Ms. Keyes to approve Item A. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the hiring of **Mary Ann Walsh** for position of **Special Education Long term sub** at Step 1 at the rate of \$200 per day retroactive to March 1, 2019 for the remainder of the 2018-2019 school year.

Motion by Ms. Schonberger and second by Ms. Downs to approve Item B. Carried by unanimous roll call vote (3-0).

- B. **WHEREAS**, the Board and Association have an obligation, pursuant to NJSA 34:13A-1 et seq. to negotiate with respect to the terms and conditions of employment: and **WHEREAS**, the parties have reached certain understandings which they desire to confirm in this Agreement;
BE IT FURTHER RESOLVED, in consideration of the mutual covenants, it is hereby agreed that the revised **collective bargaining agreement** between the Golden Door Charter School Board of Trustees AND the Golden Door Charter School Education Association (GDCSEA) shall be implemented between the period(s) of July 1, 2018 to June 30, 2021 in accordance with the attached document.

Motion by Ms. Downs and second by Ms. Schonberger to approve Item C. Carried by unanimous roll call vote (3-0).

- C. Move that the Board of Trustees approve **salary increases (retroactive) for current GDCSEA staff** for the 2018-2019 school year in accordance with salary guides included within the collective bargaining agreement (Note: The custodians do not have a salary guide so one will move onto Step 2 of the Security Guide and the other will get a 2.6% increase in accordance with the contract as the salary exceeds the Security Guide).

Motion by Ms. Downs and second by Ms. Keyes to approve Item D. Carried by unanimous roll call vote (3-0).

- D. Move that the Board of Trustees approve the **professional development reimbursement** for Tabitha Madera for the NJ EXCEL Program through the New Jersey Principals and Supervisors Association's Foundation for Educational Administration in the amount of \$7,900 (Note: Ms. Madera will be required to agree to a 2-year commitment following completion of the program or have to repay the monies to the school).

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Motion by Ms. Keyes and second by Ms. Schonberger to approve Item E. Carried by unanimous roll call vote (3-0).

- E. Move that the Board of Trustees approve the **professional development reimbursement** for Brian Stiles for the NJ L2L Program through the New Jersey Principals and Supervisors Association's Foundation for Educational Administration in the amount of \$3,300 (Note: Mr. Stiles will be required to agree to a 2-year commitment following completion of the program or have to repay the monies to the school).

XII. CURRICULUM

- None

XIII. GOVERNANCE

Motion by Ms. Keyes and second by Ms. Schonberger to approve Item E. Carried by unanimous roll call vote (3-0).

- A. Resolved that the Board of Trustees approve the **second (and final) reading** of the following **policies**:
 1. Policy #5330.04 – Administering an Opioid Antidote
 2. Policy #8550 – Unpaid Meal Charges

XIV. ADJOURNMENT

Motion by Ms. Downs and second by Ms. Keyes to adjourn at 7:20 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary