

MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, JULY 24, 2019 AT 5:45 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING

I. CALL TO ORDER

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

II. FLAG SALUTE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

III. OUR MISSION

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

IV. ROLL CALL

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Present</u>
Jessica Cappadona	<u>Present</u>
Paresh Patel	<u>Present</u>
Tiehia Schonberger	<u>Absent</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

Note: Ms. Cappadona participated via conference call and Ms. Downs arrived late at 6:15pm.

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V. MINUTES

Motion by Ms. Keyes and second by Mr. Patel to approve the following minutes by unanimous voice vote (3-0):

- Board Meeting minutes of **June 19, 2019**

VI. CHIEF ACADEMIC OFFICER REPORT

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- No CAO report during the summer.

VII. PRESENTATION

- None

VIII. PUBLIC COMMENT

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at this time.

IX. FINANCE

Motion by Ms. Keyes and second by Mr. Patel to approve Items A through D. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approves the **Payroll Report** for **June 15, 2019** in the amount of \$260,342.47.
- B. Resolved that the Board of Trustees approves the **Payroll Report** for **June 30, 2019** in the amount of \$202,092.20.

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- C. Resolved that the Board of Trustees approves the **Bills List** for **June 2019** in the amount of \$192,636.42.
- D. Resolved that the Board of Trustees approves the **Bills List** for **July 1st through July 24th 2019** in the amount of \$138,904.67.

Motion by Ms. Cappadona and second by Ms. Keyes to approve Items E and F. Carried by unanimous voice vote (3-0).

- E. Resolved that the Board of Trustees approves the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **June 30, 2019** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- F. Resolved that the Board of Trustees approves the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **June 30, 2019**.

X. PERSONNEL

Motion by Mr. Patel and second by Ms. Keyes to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approves the following **new teacher hire(s)** for the 2019-2020 school year:

Name	Position	Step	Salary	Account #
Erin O'Shaughnessy	PE/Health teacher	BA1	\$46,650	11-190-100-101-000

Motion by Ms. Cappadona and second by Mr. Patel to approve Item B. Carried by unanimous voice vote (3-0).

- B. Resolved that the Board of Trustees approves a **Special Education Coordinator position** with a stipend of \$5,000 for the 2019-2020 school year only.

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Motion by Ms. Keyes and second by Mr. Patel to approve Item C. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approves the **hiring** of Lindsay Kruk to the position of **Special Education Coordinator** as highlighted above for the 2019-2020 school year only.

Motion by Ms. Keyes and second by Mr. Patel to approve Item D. Carried by unanimous voice vote (3-0).

- D. Resolved that the Board of Trustees approves the hiring of Chelsea Stack for the **Special Education Supervisor position** (.2 FTE) with an annual salary of \$15,000 for the 2019-2020 school year.

Motion by Ms. Keyes and second by Mr. Patel to approve Item E. Carried by unanimous voice vote (3-0).

- E. Resolved that the Board of Trustees accepts the following **resignation(s)**:
 1. Jennifer Ross as PE/Health Teacher effective 7-24-19 (Note: Ms. Ross was appointed in June for the 2019-2020 school year and accepted another offer shortly thereafter).
 2. Lindsay Fishman as ELA Teacher effective 9-24-19 or sooner if a suitable candidate is hired.

XI. CURRICULUM

Motion by Mr. Patel and second by Ms. Keyes to approve Items A through G. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approves the **Speech professional services contract** with the Essex Regional Educational Services Commission (ERESC) in the amount of \$85.00 per hour for the 2019-2020 school year (Note: To be paid for with IDEA Basic funding).
- B. Resolved that the Board of Trustees approves the **Occupational Therapy (OT) professional services contract** with Sensory Kids in the amount of \$85 per hour for the 2019-2020 school year (Note: To be paid for with IDEA Basic funding).
- C. Resolved that the Board of Trustees approves the **School Social Worker professional services contract** with Castro Consultants in the amount of \$62.50 per hour for the 2019-2020 school year (Note: To be paid for *partially* with IDEA Basic funding).

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- D. Resolved that the Board of Trustees approves the **School Psychologist professional services contract** with Lynn McAuley in the amount of \$95 per hour for the 2019-2020 school year.
- E. Resolved that the Board of Trustees approves an extension of **ESL professional services contract** with the Abington Speech Pathology Services (ASPS) in the amount of \$50 per hour for the 2019-2020 school year.
- F. Resolved that the Board of Trustees approves the **ELA Consultant professional services contract** with Mary Ann Foley for the 2019-2020 school year. (Note: To be paid for with ESSA funding up to the Title II-A).
- G. Resolved that the Board of Trustees approves the **Math Consultant professional services contract** with Sally Schannen for the 2019-2020 school year. (Note: To be paid for with ESSA funding up to the Title II-A).

Note: Ms. Downs arrived at 6:15pm prior to the Governance motions.

XII. GOVERNANCE

Motion by Ms. Keyes and second by Ms. Cappadona to approve Item A. Carried by unanimous voice vote (4-0).

- A. Resolved that the Board of Trustees approves the submission of the **2019 Annual Report** to be submitted to NJ Charter School Office by August 3, 2019.

Motion by Ms. Keyes and second by Mr. Patel to approve Item B. Carried by unanimous voice vote (4-0).

- B. Resolved that the Board of Trustees approves the following related to the **Comprehensive Equity Plan (CEP)** for School Years 2019-2022 which should be retroactive to May 15, 2019: (a) Affirmative Action Officer appointment of Christine Lopac (b) Authorization of the Affirmative Action Team to conduct the Needs Assessment and develop the CEP (c) Submission of the CEP.

Motion by Ms. Keyes and second by Mr. Patel to approve Item C. Carried by unanimous voice vote (4-0).

- C. Resolved that the Board of Trustees *agrees to deny* the pending **Grievance at Level 3** filed by Employee #5392.

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Motion by Ms. Keyes and second by Mr. Patel to approve Item D. Carried by unanimous voice vote (4-0).

- D. Resolved that the Board of Trustees approves the **Settlement Agreement and Release** regarding OAL Docket No. EDU 17937-2018 N, PERC Docket No. Co 2017-262, and the New Jersey Department of Labor and Workforce Development File No. D63-06-250; and authorizes the Board President, Chief Academic Officer, Business Administrator, and Board Attorney to take all actions necessary to effectuate this resolution.

Motion by Ms. Keyes and second by Mr. Patel to approve Item E. Carried by unanimous voice vote (4-0).

- E. Resolved that the Board of Trustees approves the **HIB School Self-Assessment** for determining grades for the 2019-2020 school year in accordance with the Anti-Bullying Bill of Rights Act.

XIII. ADJOURNMENT

Motion by Ms. Keyes and second by Mr. Patel to adjourn at 6:25 PM. Carried by a unanimous voice vote.

Respectfully submitted,



Paul Velelis
School Business Administrator/Board Secretary