

**MINUTES OF THE REGULAR MEETING OF THE GOLDEN DOOR CHARTER SCHOOL BOARD OF TRUSTEES HELD WEDNESDAY, APRIL 17, 2019 AT 5:40 PM IN THE MAIN FLOOR CONFERENCE ROOM OF THE ADMINISTRATIVE BUILDING**

**I. CALL TO ORDER**

This meeting has been publicized in accordance with Section 5, Ch 231, PL 1975, Open Public Meeting Law by notification of the Jersey Journal and Hudson Reporter within the legal time required. Time may be allotted for public comment at this meeting

**II. FLAG SALUTE**

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

**III. OUR MISSION**

The Golden Door Charter School was founded on the simple convictions that a first-rate education is the right of every individual, that all children can learn, and that every child should be challenged to reach his or her full potential. The overall goals of the school are to:

- Demonstrate the benefits of academic achievement that public school students can routinely attain when the advantages of charter school governance are coupled with ambitious new academic standards
- Increase the availability of choice to parents and students when selecting a learning environment
- Encourage the use of different and innovative learning methods

**IV. ROLL CALL**

Board Members (voting):

Danielle Downs (President)	<u>Present</u>
Tonya Keyes (Vice President)	<u>Absent</u>
Jessica Cappadona	<u>Present</u>
Paresh Patel	<u>Present</u>
Tiehia Schonberger	<u>Absent</u>

Additional attendees (non-voting):

Brian Stiles (Chief School Administrator)	<u>Present</u>
Paul Velelis (Business Administrator / Board Secretary)	<u>Present</u>

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**V. MINUTES**

Motion by Ms. Downs and second by Mr. Patel to approve the following minutes by unanimous voice vote (3-0):

- Board Meeting minutes of **March 20, 2019**
- Executive session minutes of **March 20, 2019**.

**VI. CHIEF ACADEMIC OFFICER REPORT**

Chief Academic Officer, Mr. Brian Stiles, reviewed the following items for the Board:

- Report provided and discussed at the meeting.

**VII. PRESENTATION**

- Mr. Velelis provided a *status of the construction* project for the Board.
- Mr. Velelis provided a *2019-2020 budget presentation* for the Board.

**VIII. PUBLIC COMMENT**

Board President invites members of the public to present comments to the Board. **Public participation** shall be governed by the following rules: **(1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation; **(2)** Each statement made by a participant shall be limited to three minutes' duration; **(3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **(4)** All statements shall be directed to the presiding officer; no participant may address or question Board members individually; **(5)** The presiding officer may: Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive or obscene.

- No comments were made at that time.

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**IX. FINANCE**

Motion by Ms. Downs and second by Ms. Cappadona to approve Item A. Carried by unanimous voice vote (3-0).

- A. Replace that the Board of Trustees approve the **FY19 audit engagement letter from Meshinsky & Associates** in the amount of \$27,600 for the audit and \$1,495 for the preparation of Federal Form 990 and State Form CRI-300R.

Item Tabled until a later date

- B. Resolved that the Board of Trustees approve the **NJIG Safety Grant application** for 2019.

Motion by Ms. Downs and second by Mr. Patel to approve Items C through F. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **Payroll Report for March 15, 2019** in the amount of \$194,541.88.
- D. Resolved that the Board of Trustees approve the **Payroll Report for March 31, 2019** in the amount of \$197,541.76.
- E. Resolved that the Board of Trustees approve the **Bills List for March 2019** in the amount of \$115,478.72.
- F. Resolved that the Board of Trustees approve the **Bills List for April 1<sup>st</sup> through April 17<sup>th</sup> 2019** in the amount of \$104,639.32.

Motion by Ms. Cappadona and second by Ms. Downs to approve Items G and H. Carried by unanimous voice vote (3-0).

- G. Resolved that the Board of Trustees approve the Board of Trustees's Monthly Certification of Financial Status: Pursuant to N.J.A.C. 6:23-2.11 (a) 4, the members of Golden Door Charter School Board of Trustees certify that as of **March 31, 2019** after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(a) 3 and that sufficient funds are available for the remainder of the fiscal school year.
- H. Resolved that the Board of Trustees approve the Board Secretary's Report and Treasurer's Report: The Golden Door Charter School Board of Trustees accepts the Report of the Secretary and Treasurer's Report which said reports are in agreement for the month ending **March 31, 2019**.

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**X. PERSONNEL**

Motion by Ms. Downs and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees accept the following employee **resignations**:
  1. Linda Figueroa – effective 6/21/19

**XI. CURRICULUM**

Motion by Ms. Cappadona and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **ELA textbook selection** of My Perspectives by Pearson Education for the 2019-2020 school year as per attached summary.

**XII. GOVERNANCE**

Motion by Ms. Cappadona and second by Ms. Downs to approve Items A and B. Carried by unanimous voice vote (3-0).

- A. Resolved that the Board of Trustees approve the **revisions to the 2018-2019 School Calendar** with the following changes as per attached document:
  1. June 20, 2019: Honors Awards Ceremony and PreK Moving Up Ceremony.
  2. June 21, 2019: Kindergarten graduation and 8<sup>th</sup> grade graduation
  3. June 24-25, 2019: Changed to half days for students
  4. June 25, 2019: Last day of school
- B. Resolved that the Board of Trustees approve the **revisions to the 2019-2020 School Calendar** with the following changes as per attached document:
  1. November 11, 2019: School will be open
  2. March 27, 2020: School closed for a PD day

Motion by Ms. Cappadona and second by Mr. Patel to approve Item A. Carried by unanimous voice vote (3-0).

- C. Resolved that the Board of Trustees approve the **Uniform State Memorandum of Agreement between Education and Law Enforcement Officials** for 2019 as approved by the NJ Department of Law & Public Safety and the NJ Department of Education.

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**XIII. ADJOURNMENT**

Motion by Ms. Downs and second by Ms. Cappadona to adjourn at 6:40 PM.  
Carried by a unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Velelis', with a long horizontal flourish extending to the right.

Paul Velelis  
School Business Administrator/Board Secretary